



# Krishi Vigyan Kendra

Deodhe, Tal- Lanja, Dist- Ratnagiri -416 712

Phone no. 02351-230361 Fax No. 02351-230361

No. KVK/NICRA/306/2020

Date: 23/12/2020

To,

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Sub: About supply of quotations for video production in NICRA villages.

Dear Sir/Madam,

As per above mentioned subject, Krishi Vigyan Kendra, Deodhe, Tal- Lanja, Dist- Ratnagiri, Maharashtra (416712) invites **quotations from professional video production companies** for quality video production in different villages adopted under NICRA project located in Rajapur and Lanja tehsils of Ratnagiri district. The details of video production are as follows...

Sr. No.	Particulars	Quotation (Rs.)	GST/ other taxes %	Total (Rs.)
1.	<b>HD films:</b> Video shooting & editing (1080 (1920x1080) pixels/ frame (W x H) MOV/MP4 Format) <b>Duration:</b> 10-12 minutes (1 clip) 3-4 minutes (1 clip)			

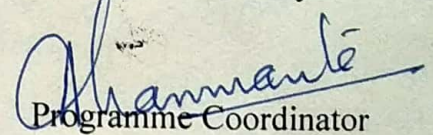
## Terms, Conditions and Guidelines:

- Quotation should be sent in a sealed/pasted envelop super scribing – **“Quotation for Video production”**.
- The rates quoted should be inclusive of all applicable taxes and other charges if any.
- **GST number of company and percentage of GST should be mentioned in quotation. If not, proper declaration regarding GST wavier should be given.**
- Quotations received late due to postal delay or any other reason will not be considered.
- Two HD video films (10-12 min and 3-4 min duration) have to be prepared.
- Videos of live crops, livestock and demonstration units have to be recorded.
- Video recording have to be done in different villages of Lanja and Rajapur tehsils of Ratnagiri district of Maharashtra.

- Service provider has to visit different villages as per guidelines by the office (minimum one to four times) as per requirement during recording period.
- Expenses like transportation, DA, lodging/HRA, meal and other expenses of the team have to borne by themselves only. Office will not bear these expenses.
- Editing of video should be done as per guidelines given by the office.
- Video should be prepared and edited with subtitles in Marathi/Hindi/English language as per requirement in the video film. There should be inclusion of voice over as and when required in the video films.
- No advance payment will be made to the service provider. It will be made after completion of work.
- Video production should be done as per given standards with good video quality and clear sound. If work/output of service provider not found as per given standards, then payment will not be made.
- The undersigned reserves right to reject any or all quotations; change/increase last date of acceptance of quotations without giving any reason thereof.
- Those who are agree to above terms, conditions and guidelines, can apply for the same.

Quotation complete in above details should be sent on or before **16/01/2021** to **Programme coordinator, Krishi Vigyan Kendra, Deodhe, Tal - Lanja, Dist - Ratnagiri, Maharashtra (416712).**

Yours faithfully

  
Programme Coordinator

**Copy to:** Officer in charge, AKMU, DBSKKV, Dapoli is requested to upload quotation calling letter on University website.